Monash

FIT-IBL Placement

# **PLACEMENT GOALS**

**“Use your strengths, work on your weaknesses and keep steering towards your goals.”**

## Initial Placement Goals page 2

* To be completed by you, the IBL student, before the placement starts.
* To be reviewed and where necessary edited by your supervisor in week 1 of the placement. Supervisor to sign.
* To be uploaded into the appropriate Moodle assignment (see assignment for due date/time).
* **Keep a copy** so you can add your Revised Placement Goals to this copy.

## Revised Placement Goals + Legacy page 3, 4

* To be completed by you, the IBL student, before the second Academic Visit.
  + Use the **copy** of the Placement Goals document you previously saved containing your signed, initial placement goals.
* Revised Goals and legacy to be reviewed and where necessary edited by your supervisor before the second Academic Visit. Supervisor to sign.
* To be uploaded into the appropriate Moodle assignment (see assignment for due date/time).
  + Document should now contain initial and revised goals and legacy proposal.
  + Your legacy can changed before the end of the placement, we just want you to be thinking about possibilities at this stage.

# INITIAL PLACEMENT GOALS

**What do you want to get out of your placement (set initial goals)?**

* Be able to contribute to a team with individuals who are far more experienced and knowledgeable than me.
* Be able to make meaningful contributions or suggestions regarding work during meetings or catchups with team members.
* Being able to see real world applications of the content and skills I have developed at university.
* Technically improve my skills in whichever language or framework is used in the placement company.

**How do you plan to achieve these goals?**

* Have an open channel of communication with these individuals so I have at least a fundamental understanding of what they are trying to achieve. From this baseline understanding, I can then begin to contribute.
* Understand what exactly the team is trying to accomplish and how this is being achieved by different team members. If there is a difference then I can take on a role that can fix any gaps.
* Keep a constant awareness of how things can be improved. This will naturally lead me to the problem solving skills I have developed at university.
* Reflecting each day on what I have learned in regard to the language or framework in addition to a weekly reflection. This will deepen my understanding of the technical skill and keep its possible usages at the forefront of my mind.

**List three things you consider to be your main strengths:**

1. Teamwork- specifically the skill of adapting my own working behaviours to those around me so we achieve mutual work goals.

2. Attention to detail- all forms from writing an email, to checking for bugs in a program, overall, just being meticulous with all work I produce.

3. Strong problem solving skills- really technical or theoretically difficult problems have been the focus of my degree thus far.

**List three things you think you need to improve on:**

1. Adapting my communication skills to an IT based workplace. One main development I have in mind is to arrange catchups with different team members to find out about their work.

2. Acknowledging any technical barriers I may be facing and seeking assistance in overcoming these challenges. (Basically just be able to ask for help when I need it and not prolong asking!)

3. To not overthink work or the tasks that may be delegated to me.

Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

# REVISED PLACEMENT GOALS

**What do you want to get out of your placement (set revised goals)?**

**These revised goals should quite specific and doable in the remaining half of your placement.   
You should make comparisons and connections with your initial goals BUT do not repeat your initial goals here!**

**How do you plan to achieve these goals?**

**List three things you consider to be your main strengths.   
Answer in the light of your placement so far and your Mid Placement Evaluation.**

1.

2.

3.

**List three things you think you need to improve on.  
Answer in the light of your placement so far and your Mid Placement Evaluation.**

1.

2.

3.

Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

# **L**EGACY

**In your placement report you are asked to nominate and describe a “legacy”. This is something you have created that will continue to be used after you have left the company. Its continued use is evidence it contributes in a positive way to the host company.**

**It must be something tangible e.g. documentation, a template, a spreadsheet, some code or script etc.**

**DO you have something in mind? If so what is it? If not, you should be on the look out for something in the second half of your placement.**